

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
EXECUTIVE/FINANCE COMMITTEE MINUTES
MONDAY, JANUARY 25, 2010
SAN DIEGO INTERNATIONAL AIRPORT
BOARD ROOM**

CALL TO ORDER

Chairperson Watkins called the regular meeting of the Executive/Finance Committee to order at 12:15 p.m., Monday, January 25, 2010, in the Board Room of the San Diego International Airport, Commuter Terminal, 3225 N. Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE

Board Member Davies led the Pledge of Allegiance.

ROLL CALL

Executive Committee

Present:	Committee Members:	Finnila, Watkins
	Board Members:	Boland, Davies, Smisek
Absent:	Committee Members:	Young

Finance Committee

Present:	Committee Members:	Gleason, Panknin, Watkins
Absent:	Committee Members:	Young, Sheehy (Ex-Officio)

Also Present: Thella F. Bowens, President/CEO; Breton Lobner, General Counsel; Tony R. Russell, Director, Corporate Services/Authority Clerk; Sara Real, Assistant Authority Clerk I

PUBLIC COMMENT

OSMAN FATAH, SAN DIEGO, Somali Taxi Association, spoke in support of the Ground Transportation Management Plan.

NEW BUSINESS

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the December 22, 2009 Committee Meeting.

ACTION: Moved by Chairperson Watkins and seconded by Board Member Finnila to approve the minutes of the December 22, 2009 Committee meeting as presented. Motion carried unanimously, noting Board Member Young as ABSENT.

FINANCE COMMITTEE NEW BUSINESS

2. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE SIX MONTHS ENDED DECEMBER 31, 2009:

Vernon Evans, Vice President, Finance/Treasurer, provided a presentation on the Unaudited Financial Statements for the Six Months Ended December 31, 2009, which included Enplanements, Car Rental License Fees, Balance Sheets, Assets, Liability and Net Assets, Operating Revenues, Operating Expenses, and Financial Summary.

RECOMMENDATION: Receive the report.

3. REVIEW OF THE AUTHORITY'S INVESTMENT REPORT AS OF DECEMBER 31, 2009:

Vernon Evans, Vice President, Finance/Treasurer, provided a presentation on the Authority's Investment Report as of December 31, 2009, which included Total Portfolio Summary, Portfolio Composition by Security Type, Portfolio Maturity Distribution, and Benchmark Comparison.

RECOMMENDATION: Receive the report.

4. REVIEW OF THE SUMMARY OF OUTSTANDING COMMERCIAL PAPER:

Vernon Evans, Vice President, Finance/Treasurer, provided an overview on the Summary of Outstanding Commercial Paper.

RECOMMENDATION: Receive the report.

5. ACCOUNTING AND USE OF CUSTOMER FACILITY CHARGES FOR CONSOLIDATED RENTAL CAR FACILITY:

Vernon Evans, Vice President, Finance/Treasurer, provided a presentation regarding Accounting and Use of Customer Facility Charges for Consolidated Rental Car Facility.

In response to Board Member Gleason, Thella F. Bowens, President/CEO, noted that when use of the Customer Facility Charges was approved by the Board, only the feasibility study was approved at that time.

Chairperson Gleason suggested that the term "trust-like" be removed and be clarified that the funds would be placed in a separate bank account.

Board Member Watkins stated that the idea was that the funds be placed in an escrow account to be kept separate from the operating revenues.

Board Member Panknin stated that it would be better to keep the funds in one account and invest them.

RECOMMENDATION: Staff requests that the Committee forward this item to the Board for clarification.

ACTION: Moved by Board Member Watkins and seconded by Chairperson Gleason to recommend that the Board approve the following clarifications: 1. The requirement contained in Resolution 2009-0025R that all CFC funds are to be collected and maintained in a "segregated trust-like account" shall be satisfied by placing the funds in a separate bank account; 2. The requirement that no expenditure from the CFC fund shall be made without the "consent of the board" was satisfied for the ongoing studies when the Board gave direction to staff on March 5, 2009 to proceed with the studies; 3. Additional ConRac related costs will be funded by CFCs if allowed under California Civil Code § 1936; and authorization to proceed with such work will be requested of the Board in accordance with existing Board Policies; and 4. Staff shall, at the appropriate time, comply with California Civil Code § 1936(a)(4)(B) requiring that an independent audit be conducted to determine that the aggregate amount of CFCs collected shall not exceed the reasonable costs to finance, design, and construct those facilities and providing copies to the Assembly and Senate Committees on Judiciary, the Assembly Committee on Transportation, and the Senate Committee on Transportation and Housing. Motion carried, with Board Member Panknin voting NO.

EXECUTIVE COMMITTEE NEW BUSINESS

6. PRE-APPROVAL OF TRAVEL REQUESTS AND APPROVAL OF BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REQUESTS FOR BOARD MEMBERS, THE PRESIDENT/CEO, THE CHIEF AUDITOR AND GENERAL COUNSEL:

Tony R. Russell, Director, Corporate Services/Authority Clerk, provided an overview of the staff report.

RECOMMENDATION: Pre-approve travel requests and approve business and travel expense reimbursements requests.

ACTION: Moved by Chairperson Watkins and seconded by Board Member Finnila to approve staff's recommendation. Motion carried unanimously, noting Board Member Young as ABSENT.

REVIEW OF FUTURE AGENDAS

7. REVIEW OF THE DRAFT AGENDA FOR THE FEBRUARY 4, 2010 BOARD MEETING:

Thella F. Bowens, President/CEO, provided an overview of the draft agenda for the February 4, 2010 Board Meeting.

Ms. Bowens requested that an item be added to the agenda to provide a presentation to the Board and possible direction regarding the Vehicle Incentive Program required by the Memorandum of Understanding with the Attorney General.

Board Member Finnila requested that an item be added to the agenda regarding the progress of the Regional Aviation Strategic Plan.

8. REVIEW OF THE DRAFT AGENDA FOR THE FEBRUARY 4, 2010 AIRPORT LAND USE COMMISSION MEETING:

Thella F. Bowens, President/CEO, provided an overview of the draft agenda for the February 4, 2010 Airport Land Use Commission Meeting.

PRESIDENT/CEO REPORT

COMMITTEE MEMBER COMMENTS

Thella F. Bowens, President/CEO, presented Chairperson Watkins with a gift in appreciation for his service to the Board.

Chairperson Watkins requested that when the Request for Proposals for parking is released, it is important to ensure that benefits for the employees of the bidding companies are capitalized well enough to avoid a labor issue for the Authority. He further suggested that the Chair or Vice Chair of the Board should be designated to work with the Advisory Committee to ensure that they are aware of upcoming issues.

ADJOURNMENT

The meeting was adjourned at 1:03 p.m. The next meeting will be held on February 22, 2010, at 9:00 a.m. in the Board Room at the San Diego International Airport, Commuter Terminal, 3225 N. Harbor Drive, San Diego, CA 92101.

APPROVED BY A MOTION OF THE EXECUTIVE COMMITTEE THIS 22nd DAY OF FEBRUARY, 2010.



TONY R. RUSSELL
DIRECTOR, CORPORATE SERVICES/
AUTHORITY CLERK

APPROVED AS TO FORM:



BRETON K. LOBNER
GENERAL COUNSEL